



Application Process Timeline

The timetable provided below lists the tasks that are typical for most application processes. Please note that the timetable represents the ideal timing for completing application tasks. It is not meant to discourage those who are unable to follow this outline.

Spring

Conduct preliminary research of programs.
Develop and prioritize a list of programs to apply to.
Collect information about required admissions test(s).
Determine if you can prepare for the admission test(s) on your own or if a test preparation course is needed.

Summer

Take admissions test(s) if ready. Otherwise, begin preparation process.
Request letters of recommendation (faculty have more time during the summer term to accommodate such requests).
Open a credential file by contacting Interfolio.com if you think it is appropriate.
Write for program applications or check to see if available on-line.
Begin writing application essays.

Fall & Winter

Have application essays critiqued, preferably by a faculty advisor.
Attend the Graduate and Professional School Expo to meet with graduate school representatives.
Take admissions test(s).
Mail in completed applications.
Complete financial aid forms and apply for relevant scholarships. (**Note: Financial aid deadlines are usually earlier than regular admissions deadlines. Generally, if you want to be considered for aid, your entire application package needs to be submitted by the financial aid deadline.**)
Have transcripts and letters of recommendation forwarded to programs.
Check with programs at least two weeks prior to deadlines to be sure your application file is complete. This will give you time to rectify any problems.

Spring

Visit top choices if possible.
Cross your fingers and hope for the best!
Contact programs who turn down your application to find out how you could increase your chances if you were to apply again.
Keep track of acceptances, rejections, and wait lists.